

The Seasons HOA Record Request

Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Email: _____
Phone: _____

I am writing to request:

- Board Meeting Minutes (from _____ to _____)
- Annual Business Meeting Minutes (from _____ to _____)
- Treasurer Reports/Financial Statements (from _____ to _____)
- Covenants, Conditions and Restrictions
- Bylaws
- Article of Incorporation
- Fine Schedule

I understand that an administration fee of \$100.00 will be charged for providing the above documents and agree to pay The Seasons HOA via check within 7 days of receipt of documents.

Please send this information to me at the email address listed above. If you have questions about my request, please contact me by phone.

Sincerely,

Signature _____

Date _____

Please return this form to:

THE SEASONS HOMEOWNERS ASSOCIATION
P.O. BOX 50503 Lacey, WA 98509
info@seasonslacey.com